

CITY COMMISSION MEETING MINUTES

Winfield, Kansas

January 3, 2017

The Board of City Commissioners met in regular session, Tuesday, January 03, 2017 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Brenda K. Butters presiding. Commissioner Gregory N. Thompson was also present, Commissioner Ronald E. Hutto was absent. Also in attendance were Gus Collins, Acting City Manager and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Patrick Steward, Director of Community Development; Russ Tomevi, Director of Public Works/Engineering; Alan Stoll, Fire Chief and Carina Anderson, Administrative Technician.

Carina Anderson called roll. Commissioner Hutto was noted as absent.

Commissioner Thompson moved that the minutes of the December 19, 2016 meeting and the minutes of the December 29, 2016 special meeting be approved. Mayor Butters seconded the motion. With both Commissioners voting aye, motion carried.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 1701 – A Resolution – Authorizing the Mayor and City Clerk of the City of Winfield, Kansas, to execute a Quit Claim Deed between the City of Winfield, Kansas, and the Board of Trustees of William Newton Memorial Hospital, Winfield, Kansas regarding the transfer of real property commonly known as 501 Cherry St., Winfield, Kansas. Community Development Director Steward explains that this resolution considers allowing the Mayor and Clerk to execute a Quit Claim Deed between the City of Winfield and William Newton Memorial Hospital for transfer of property located at 501 Cherry Street from the City to the Hospital. Upon motion by Commissioner Thompson, seconded by Mayor Butters, both Commissioners voting aye, Bill No. 1701 was adopted and numbered Resolution No. 0117.

Bill No. 1702 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across the real estate in a portion of the North 185 feet of the West 7-1/2 feet of Lot 2, Sharon Acres, a subdivision in the Northwest Quarter of Section 29, Township 32 South, Range 4 East to the City of Winfield, Cowley County, Kansas. Director of Public Works/Engineering Tomevi explains that Bill No. 1702 and Bill No. 1703 are both utility easements for the same project, which is installation of underground electric service on Sharon Court. This easement is granted by Jim L. and Brenda Kay Butters for 1910 Sharon Court. Upon motion by Commissioner Thompson, seconded by Mayor Butters both Commissioners voting aye, Bill No. 1702 was adopted and numbered Resolution No. 0217.

Bill No. 1703 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across the real estate in a portion of the North 185 feet of the East 7-1/2 feet of Lot 1, Sharon Acres, a subdivision in the Northwest Quarter of Section 29, Township 32 South, Range 4 East to the City of

Winfield, Cowley County, Kansas. This easement is granted by Kent and Laura Lachman for 1916 Sharon Court. Upon motion by Commissioner Thompson, seconded by Mayor Butters both Commissioners voting aye, Bill No. 1703 was adopted and numbered Resolution No. 0317.

Bill No. 1704 – A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute an Agreement between the City and Professional Engineering Consultants, P.A. relating to the inspection services for the reconstruction of a portion of 12th Avenue. Director of Public Works/Engineering Tomevi explains that this resolution is to execute an agreement for Professional Engineering Consultants (PEC) for the construction inspection and testing of the proposed project to re-construct 12th Avenue from the Power Plant location east to the 360 Bypass. The estimated agreement amount to be considered is \$110,017. Upon motion by Commissioner Thompson, seconded by Mayor Butters both Commissioners voting aye, Bill No. 1704 was adopted and numbered Resolution No. 0417.

OTHER BUSINESS

-Consider CMB License application for Cancun Mexican Grill, 711 Main Street - Mayor Butters presented a CMB application by Cancun Mexican Grill located at 711 Main Street. Commissioner Thompson made a motion to accept the application for CMB license from Cancun Mexican Grill. Motion was seconded by Mayor Butters. With both Commissioners voting aye, motion carried.

-Consider 2017 Street Projects - Director of Public Works/Engineering, Russ Tomevi, explained to the Commission that staff is proposing engineering agreements with Professional Engineering Consultants (PEC) to update plans for design improvements for a project on 5th Avenue extending from Main Street to Loomis Street for a not to exceed cost of \$8,900; and another agreement to update plans for design improvements for a project at the intersection of 8th Avenue and College Street for a not to exceed cost of \$19,830.

Commissioner Thompson made a motion to approve the agreement with PEC for the update of design improvements on 5th Avenue for an amount not to exceed \$8,900. Mayor Butters seconded the motion. With both Commissioners voting aye, the motion carried.

Commissioner Thompson made a motion to approve the agreement with PEC for the update of design improvements at the intersection of 8th Avenue and College Street for an amount not to exceed \$19,830. Mayor Butters seconded the motion. With both Commissioners voting aye, the motion carried.

-Consider MOU between the State Fire Marshal and the Winfield Fire Department for participation in the Kansas Search & Rescue Response System - Fire Chief Alan Stoll explained to the Commission the need for a Memorandum of Understanding between the State Fire Marshal and the Winfield Fire Department for participation in the Kansas Search & Rescue Response System. Commissioner Thompson made a motion to accept the MOU as presented. Motion was seconded by Mayor Butters. With both Commissioners voting aye, the motion carried.

Interim City Manager Collins reminds the Commission of the next meeting on Tuesday January 17th at 5:30 pm due to the Martin Luther King Jr. holiday on Monday January 16th. Interim City Manager Collins also reminds the Commission of the upcoming Chamber of Commerce Annual Dinner on January 12th.

ADJOURNMENT

Upon motion by Commissioner Thompson, seconded by Mayor Butters, both Commissioners voting aye, the meeting adjourned at 5:47 p.m.

Signed and sealed this 11th day of January 2017.

Signed and approved this 17th day of January 2017.

Brenda Peters, City Clerk

Brenda K. Butters, Mayor