

CITY COMMISSION MEETING MINUTES
February 6, 2017

The Board of City Commissioners met in regular session, Monday, February 06, 2017 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Brenda K. Butters presiding. Commissioner Ronald E. Hutto was also present. Commissioner Gregory N. Thompson was absent. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gus Collins, Director of Gas & Wastewater Utilities and Russ Tomevi, Director of Public Works/Engineering.

City Clerk Peters called roll. Commissioner Thompson was noted as absent.

Commissioner Hutto moved that the minutes of the January 17, 2017 meeting be approved. Mayor Butters seconded the motion. With both Commissioners voting aye, motion carried.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 1707 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across the real estate in a portion of the Northwest Quarter of Section 28, Township 32 South, Range 4 East of 6th P.M., in the City of Winfield, Cowley County, Kansas. Director of Public Works & Engineering Tomevi explains that this easement is granted by Gary and Pam Allred for a right-of-way for installation of water lines at a trailer park located just west of Lowry Street. Upon motion by Commissioner Hutto, seconded by Mayor Butters, both Commissioners voting aye, Bill No. 1707 was adopted and numbered Resolution No. 0717.

Bill No. 1708 – A Resolution – Authorizing and directing the City Manager to execute an actuarial services agreement between the SilverStone Group, Omaha, Nebraska and the City of Winfield. City Clerk Peters explains that this resolution is for execution of an agreement between the City and Silverstone Group to perform an actuarial study of the City's post-employment benefits. This study is required to be done by a third party in order to be in compliance of GASB (Governmental Accounting Standards Board) Rule 45, which relates to calculating future liabilities for post employment benefits. This study is also used during the financial rating process for the City by Standard & Poor. The cost for the study is not to exceed \$5,650. Upon motion by Commissioner Hutto, seconded by Mayor Butters, both Commissioners voting aye, Bill No. 1708 was adopted and numbered Resolution No. 0817.

Bill No. 1709 – A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute an Extension to an Interlocal Cooperation Agreement between the City of Winfield, Kansas, the City of Arkansas City, Kansas, Cowley County Board of Commissioners, Cowley College and Business Partners represented by RCB Bank (originally CornerBank) and Union State Bank, for the operation of an economic development program. City Clerk Peters and City Manager Willmoth explain that an original interlocal cooperation agreement was signed by certain entities to create a economic development program which is referred to as Cowley First back in 2011. The original agreement term expired on December 31, 2016, but

contained a clause that allows for a three-year extension of the agreement if all entities agreed. This action will extend the original agreement through December 31, 2019. Upon motion by Commissioner Hutto, seconded by Mayor Butters, both Commissioners voting aye, Bill No. 1709 was adopted and numbered Resolution No. 0917.

OTHER BUSINESS

Consider lease of E55 T4 Bobcat Compact Excavator - Commissioner Hutto moved to approve the one-year lease of an E55 T4 Bobcat Compact Excavator from Whitestar Machinery for a cost of \$7,560. Motion was seconded by Mayor Butters. With both Commissioners voting aye, motion carried. The equipment will be used by the Wastewater Department.

Consider proposal for Community Center Roof Replacement - City Manager Willmoth explains that portions of the roof at the Community Center is in need of repair and/or replacement. Commissioner Hutto moved to accept the bid from Bloyer & Sons, Inc. for partial roof replacement and repairs at the Community Center at a net cost of \$34,595. Motion was seconded by Mayor Butters. With both Commissioners voting aye, motion carried.

Mayor Butters announced that the next City Commission Work Session will be held on Wednesday February 15, 2017 at 3:30 pm.

ADJOURNMENT

Upon motion by Commissioner Hutto, seconded by Mayor Butters, both Commissioners voting aye, the meeting adjourned at 5:36 p.m.

Signed and sealed this 17th day of February 2017.

Signed and approved this 21th day of February 2017.

Brenda Peters, City Clerk

Brenda K. Butters, Mayor