

CITY COMMISSION MEETING MINUTES
Winfield, Kansas
March 19, 2018

The Board of City Commissioners met in regular session, Monday, March 19, 2018 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Ronald E. Hutto and Phillip R. Jarvis were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager and Gus Collins, Director of Utilities.

City Clerk Peters called roll.

Commissioner Hutto moved that the minutes of the March 5, 2018 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

PUBLIC HEARING

-Consider Cumbernauld Village Financing. Mayor Thompson opened the public hearing. With no one present to speak, Mayor Thompson closed the public hearing.

NEW BUSINESS

Bill No. 1825 - An Ordinance – Authorizing the City of Winfield, Kansas to issue its Health Care Facilities Refunding and Improvement Revenue Bonds, Series 2018 (Cumbernauld Village, Inc.) for the purpose of refunding certain outstanding revenue bonds and paying the costs of the acquisition, construction, renovation and equipping of additions to an existing health care facility; and authorizing certain other documents and actions in connection therewith. City Clerk Peters introduced Kevin Cowan representing Gilmore & Bell, who is legal counsel to Cumbernauld Village for this financing project. Cowan explains that this ordinance approves the various financing documents necessary to accomplish the Industrial Revenue Bond issue for Cumbernauld Village. Cowan explains that a portion of the issue is to refund some existing bonds as well as a new project for a pre-school addition and construction of a new dining area. Total amount for the issue is \$3,800,000. City Clerk Peters also explains that the City has no financial obligation for this transaction. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1825 was adopted and numbered Ordinance No. 4087.

Bill No. 1826 - A Resolution – Adopting Retention Schedules for the City of Winfield, Kansas. City Clerk Peters explains that these are the first retention schedules adopted by the City and will provide departments with direction on disposition of records. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1826 was adopted and numbered Resolution No. 2018.

Bill No. 1827 - A Resolution – Authorizing the City Manager to execute a Transportation Service Agreement No. 1001268 between the City of Winfield, Kansas, and Enable Gas Transmission Company. Director of Utilities Collins explains that this resolution as well as the next one pertain to transmission services for natural gas. This agreement pertains to gas delivered to the City and the gas customers in the City. The next agreement pertains to transmission of natural gas for the City's power

plant operation. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1827 was adopted and numbered Resolution No. 2118.

Bill No. 1828 - A Resolution – Authorizing the City Manager to execute a Transportation Service Agreement No. 1010478 for the Winfield Power Plants between the City of Winfield, Kansas, and Enable Gas Transmission Company. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1828 was adopted and numbered Resolution No. 2218.

Director of Utilities Collins explains that per a negotiation with Enable, that there is a separate agreement in addition to the resolutions above necessary to take care of previous transmission costs owed by the City to Enable. Collins asks the Commission for a separate motion to authorize the City Manager to execute an agreement for payment of \$136,875, which is to be paid over a nine (9) month period. Commissioner Jarvis moved to authorize the City Manager to execute an agreement with Enable for an amount not-to-exceed \$136,875, payable over nine (9) months. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

Bill No. 1829 - A Resolution – Approving execution of Midwest Public Risk of Kansas Bylaws. City Manager Willmoth explains that insurance was discussed at the last work session, and in order to move the City's insurance to Midwest Public Risk, the by-laws are required to be adopted by the governing body. Willmoth also explains that if the Commission wishes to choose re-newal (with Travelers), that this action would not be necessary. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1829 was adopted and numbered Resolution No. 2318.

OTHER BUSINESS

-Consider appointments to the Human Relations Commission – City Clerk Peters presents the names of Michele Chism and Beth McCann to be considered as appointments to the Human Relations Commission. Commissioner Jarvis made a motion to appoint Michele Chism and Beth McCann to the Human Relations Board. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

-Consider appointments to the Building Trades Board – City Clerk Peters presents the names of Megan Pringle, Debbie Eastman Ron Lindly, and Karen Harden to be considered for two (2) available appointments to the Building Trades Board. Commissioner Hutto made a motion to appoint Ron Lindly and Karen Harden to the Building Trades Board. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Consider approval of Schneider Electric as an ESCO. City Manager Willmoth explains that the process for choosing a vendor to perform an investment grade audit has been completed, and asks the Commission to approve Schneider Electric for the audit, and to allow City staff to work with Schneider to complete the audit. Commissioner Jarvis made a motion to approve Schneider Electric as an ESCO for the investment grade audit. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

ADJOURNMENT

Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, the meeting adjourned at 5:56 p.m.

Signed and sealed this 30th day of March 2018.

Signed and approved this 2nd day of April 2018.

Brenda Peters, City Clerk

Gregory N. Thompson, Mayor