

CITY COMMISSION MEETING MINUTES
Winfield, Kansas
April 16, 2018

The Board of City Commissioners met in regular session, Monday, April 16, 2018 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Ronald E. Hutto and Phillip R. Jarvis were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Patrick Steward, Director of Community Development; and Gus Collins, Director of Utilities.

Commissioner Hutto moved that the minutes of the April 2, 2018 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 1837 - An Ordinance - Amending Chapter 34 Fees, Section 78 Utilities (m) Sewer User Charges, of the Revised Ordinance of the City of Winfield, Kansas. City Manager Willmoth explains that this ordinance is the recommendation to update the sewer user fees as discussed in the last work session. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1837 was adopted and numbered Ordinance No. 4088.

Bill No. 1838 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Block 1, Hiatt Hills Addition, City of Winfield, Cowley County, Kansas. Director of Utilities Collins explains that this resolution is to accept an easement granted by Wayne and Jackie Brooks, owners of 1014 Country Club Road, to extend electric service to a building located at 2220 Crestline Dr. The easement is at no cost. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1838 was adopted and numbered Resolution No. 3118.

Bill No. 1839 - A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in the Northwest corner of the Northwest Quarter of Section 34, Township 32 South, Range 4 East of the 6th P.M., City of Winfield, Cowley County, Kansas. Director of Utilities Collins explains that this resolution considers acceptance of an easement granted by James and Marilyn Bowman for part of a property located adjacent to the Broadway Sports Complex in order to provide electric utility service to an area located at Broadway Sports Complex. The easement is at no cost. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1839 was adopted and numbered Resolution No. 3218.

Bill No. 1840 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in the Northwest Quarter of Section 23, Township 32 South, Range 4 East of the 6th P.M., City of Winfield, Cowley County, Kansas. Director of Utilities Collins explains that this easement is granted by Gary and Raquel Beeman for a portion of property located at 2604 TP Hales Road in order to provide utility service to a new construction located at 2530 TP Hales Road. There is no cost. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1840 was adopted and numbered Resolution No. 3318.

Bill No. 1841 - A Resolution – Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Services Steward explains that this resolution is for consideration of the determining of a nuisance at 1218 Lowry Street. Steward explains that a letter has been sent to the property owner for clean-up of the property, however no action has been taken. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1841 was adopted and numbered Resolution No. 3418.

Bill No. 1842 – A Resolution – Authorizing and directing the Mayor and the City Clerk of the City of Winfield, Kansas to execute a contract for Country Club Villas for Water Line Improvements, 18-WD-831, between the City of Winfield, Kansas and Mies Construction, Inc. Director of Public Services Steward explains that this resolution considers executing a contract for water line improvements in Country Club Villas. Steward explains that this contract cost was negotiated between the developer (Mahlon Alexander) and Mies Construction, Wichita, Kansas. The cost of \$47,464 for improvements will be paid through special assessments. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1842 was adopted and numbered Resolution No. 3518.

Bill No. 1843 - A Resolution – Authorizing an Outdoor Community Event and Temporary Entertainment District Application. City Manager Willmoth explains that this application is for the Young Professionals to serve alcohol during the Spring Music Crawl on to be held on May 11, 2018. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1843 was adopted and numbered Resolution No. 3618.

OTHER BUSINESS

-Consider Light/Medium Duty Pickup Quotes - City Manager Willmoth explains that after consideration of quotes received for pickups for use in four departments, staff recommends that the Commission accept the quote from Winfield Motor Company for the 1T Cab/Chassis for the Electric Distribution Department for a cost of \$27,125; and accept the quote from Winfield Motor Company for the 3/4T pickup for the Underground Utilities at a cost of \$28,186; and accept the quote from Winfield Motor Company for the 3/4T pickup for Animal control at a cost of \$28,186; and accept the quote from Winfield Motor Company for the 1/2 T Extended Cab for Water Production for a cost of \$22,530. Commissioner Hutto made a motion to accept the bids as proposed for a total cost of \$106,027. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Consider quotes for sedans for the Police Department. City Manager Willmoth explains that after consideration of quotes received for sedans for the Police Department, staff recommends that the Commission accept the quote from Winfield Motor Company for three pursuit sedans for a total cost of \$76,248. Commissioner Jarvis made a motion to approve the purchases from Winfield Motor Company, at a total cost of \$76,248. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

-Consider purchase of video laryngoscopes for EMS. City Manager Willmoth explains that Fire Department staff was present at the work session last Thursday regarding the purchase of video laryngoscopes, however, the purchase information was not available at the time of the meeting. Since there was only one quote, City Manager Willmoth asks the Commission to go ahead and accept as presented, and that the information would be put into the minutes. Commissioner Hutto made a motion to accept the bid for video laryngoscopes as presented last Thursday. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried. Purchase for four video laryngoscopes will be from Physio Controls for a total cost of \$10,072.50.

- Consider appointment to the Convention & Tourism Committee. City Clerk Peters presented a possible appointment of Bart Redford to the Convention & Tourism Committee for Commission consideration. Commissioner Jarvis made a motion to appoint Bart Redford to the Convention & Tourism Committee. Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

-Consider Air Packs for Fire Department. City Manager Willmoth explains that the Fire Department is seeking to purchase 12 air packs and masks, staff recommends that the Commission accept the quote from Feld Fire for 12 New SCBA air packs, masks, and 24 bottles for a total cost \$89,546.40. Commissioner Hutto made a motion to purchase the air packs, masks, and air bottles as presented at work session. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

ADJOURNMENT

Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, the meeting adjourned at 5:44 p.m.

Signed and sealed this 3rd day of May 2018.

Signed and approved this 7th day of May 2018.

Brenda Peters, City Clerk

Gregory N. Thompson, Mayor