

CITY COMMISSION MEETING MINUTES
Winfield, Kansas
May 7, 2018

The Board of City Commissioners met in regular session, Monday, May 07, 2018 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Ronald E. Hutto and Phillip R. Jarvis were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Patrick Steward, Director of Public Improvements and Gus Collins, Director of Utilities.

Commissioner Hutto Thompson moved that the minutes of the April 16, 2018 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

PROCLAMATION

Mayor Gregory N. Thompson presented a proclamation recognizing Rod Haney as the 2018 Kansas Building Official of the Year.

Mayor Gregory N. Thompson presented a proclamation to City Manager Willmoth proclaiming May 6 - 12, 2018 as National Public Service Recognition Week.

Mayor Gregory N. Thompson presented a proclamation to Mary Wyatt and Randy Miller, both representing the group “Mind Matters”, proclaiming the month of May as Mental Health Month.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 1844 – An Ordinance – Amending Section 18-1(10) of Chapter 18 of the Municipal Code of the City of Winfield by of the subdivision regulations for the City of Winfield, Kansas to include Backflow Device Tester/Installer and Fire Suppression Installation Contractor. Director of Public Improvements Steward explains that this is an ordinance that considers amending Chapter 18 of the Municipal Code to add Backflow Device Tester/Installer and Fire Suppression Installation Contractor, as two licensure types for contracting work within the City. Steward also explains that the reason to consider this change is the State requirements for backflow prevention for protection of municipal water supplies. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1844 was adopted and numbered Ordinance No. 4089.

Bill No. 1845 – An Ordinance – Amending Article 3 of the Zoning Regulations of the City of Winfield, Kansas, by changing the boundaries of certain districts referred to on an official map designated as the “Zoning District Map of Winfield, Kansas,” which is made a part of Article 3 of the Zoning Regulations of the City of Winfield, Kansas. Director of Public Improvements Steward explains that this ordinance changes the zoning classification for property located at 812 Mansfield, and also a lot adjacent to it. Steward explains that the Planning Commission held a public hearing on April 9, 2018 as required by State Statute to receive public input and consider all of the potential uses of the property under the proposed classification, changing from an “R-3” High Density Residential

to “C-2” Restricted Commercial . The Planning Commission did vote to recommend approval of the zoning change. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1845 was adopted and numbered Ordinance No. 4090.

Bill No. 1846 – An Ordinance – Amending Article 3 of the Zoning Regulations of the City of Winfield, Kansas, by changing the boundaries of certain districts referred to on an official map designated as the “Zoning District Map of Winfield, Kansas,” which is made a part of Article 3 of the Zoning Regulations of the City of Winfield, Kansas. Director of Public Improvements Steward explains that this ordinance considers a zoning change in the property located at 501 Harter Street from an “R-1” Low Density Residential to “R-3” High Density Residential. The Planning Commission held a public hearing on April 9, 2018 as required by State Statute to receive public input, and consider all of the factors required by Statute and the City’s Zoning Regulations, and does recommend approval of the change. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1846 was adopted and numbered Ordinance No. 4091.

Bill No. 1847 – A Resolution – Accepting and granting a Conditional Use Permit to Kongpheng & Somechan Kora at 501 Harter Street, Winfield, KS to allow the use of a nonprofit institution of educational, philanthropic or eleemosynary nature within a “R-3” High Density Residential District. Director of Public Improvements Steward explains that considers a conditional use for 501 Harter Street to consider allowing the property to be used for non-profit, educational, or philanthropic purposes. The Planning Commission held a public hearing on April 9, 2018 as required by State Statute to receive public input, and consider all of the factors required by Statute and the City’s Zoning Regulations, and does recommend approval of the conditional use. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1847 was adopted and numbered Resolution No. 3718.

Bill No. 1848 – A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to enter into an agreement with Dennett Tree Service for the demolition and removal of the structure, A house on a tract of land in the West Half of the Northwest Quarter of Section 28, Township 32 South, Range 4 East, described by metes and bounds, as follows: Commencing at a point on East side of Right-of-way of Kansas City and Southwestern Railroad at intersection of the South side of Ninth Avenue of the City of Winfield with said right-of-way; thence East on the South line of Ninth Avenue, 50 feet; thence South 140 feet; thence West to East line of Right-of way to point of beginning. Commonly known as 623 W. 9th Ave. Recorded in Book 0861 Page 0058, in the Office of the Register of Deeds of Cowley County, Kansas. Director of Public Improvements Steward explains that this resolution considers a contract with Dennett Tree Service for demolition of structures located at 923 W. 9th Avenue. Contract amount is \$7,400. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1848 was adopted and numbered Resolution No. 3818.

Bill No. 1849 – A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to enter into an agreement with Lawrence Crushed Stone for the demolition and removal of the structures, a House and detached garage on a tract of land legally described as; East Half of Lot 7, and all of Lot 8, block 202, Andrews Addition, Winfield, Kansas. Commonly known as 515 E. 3rd Ave. Recorded in Book 0931 Page 0833, in the Office of the Register of Deeds of Cowley County, Kansas. Director of Public Improvements Steward explains that this resolution

considers awarding a contract to Lawrence Crushed Stone for removal of a structure located at 515 E. 3rd Avenue. Contract amount is \$6,950. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1849 was adopted and numbered Resolution No. 3918.

OTHER BUSINESS

-Consider bids for Rotary Project – Director of Public Improvements Steward explains that at the request of the Winfield Rotary Club, the City did solicit bids for construction of a performance venue at Island Park. Steward explains that only one bid was received for the project from Compton Construction for an amount of \$208,084. Steward explains that the bid is well above the original estimate, and above the Rotary Club’s budget. Rotary is requesting that the City reject all bids for the project and allow Rotary to negotiate a contract for the project with an independent contractor. Commissioner Jarvis made a motion to reject the bid from Compton Construction for the Rotary Project. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, the motion carried.

-Consider Health Insurance Renewal – City Manager Willmoth explains that a favorable renewal was received from Blue Cross and Blue Shield of Kansas and recommends accepting the renewal. Commissioner Hutto made a motion to accept the health insurance renewal from Blue Cross and Blue Shield as presented at work session. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, the motion carried.

-Consider Sewer Manhole Project – Director of Utilities Collins explains that he is asking for consideration of a project for the rehabilitation of six manholes within the sewer system. Cost for the project is \$25,460. Collins explains that Mayer Specialty Services will be performing the work, and is the only company in the Midwest that performs this type of work. Commissioner Jarvis made a motion to accept the contract with Mayer Specialty Services in an amount of \$25,460 for the repair of six manholes located at W 33rd Avenue and Meadowlark Lane. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, the motion carried.

-Consider GovPayNet for Credit Card Processing – City Clerk Peters explains that staff has done some research on credit card vendors who offer fee-based processing. Staff recommends the approval of GovPayNet to provide future credit card processing services for the City. Peters explains that the costs that the City is now absorbing for the use of credit cards for payment of City fees and services is approaching \$120,000 annually. The new vendor would charge the fee to the customer at the time of the transaction at no cost to the City. Commissioner Hutto moved to accept GovPayNet for Credit Card Processing. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, the motion carried.

-Consider Adoption of Governing Body Manual – City Manager Willmoth presented a new Governing Body Manual to the Commission for their approval. Commissioner Jarvis made a motion to approve the Governing Body Manual. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, the motion carried.

-Consider the adoption of the following as the City of Winfield Mission Statement: “To provide and maintain services necessary to sustain a safe, welcoming, and prosperous community for the residents of Winfield.”

Commissioner Hutto made a motion to adopt the Mission Statement as presented: “To provide and maintain services necessary to sustain a safe, welcoming, and prosperous community for the residents of Winfield.” Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, the motion carried.

Mayor Thompson states that the Commission will hold a Special Meeting at the regular work session on Thursday May 17, 2018 at 5:30 p.m.

City Manager Willmoth acknowledged Jeff Graham and Dale South, employees of the Wastewater Treatment Plant for receiving the Water Environmental Federation Laboratory Excellence Award.

ADJOURNMENT

Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, the meeting adjourned at 5:55 p.m.

Signed and sealed this 17th day of May 2018.

Signed and approved this 21st day of May 2018.

Brenda Peters, City Clerk

Gregory N. Thompson, Mayor