

CITY COMMISSION MEETING MINUTES
February 19, 2019

The Board of City Commissioners met in regular session, Tuesday, February 20, 2018 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Ronald E. Hutto presiding. Commissioner Phillip R. Jarvis and Commissioner Gregory N. Thompson were also present. Also in attendance were Brenda Peters, Interim City Manager; Carina Anderson, Deputy City Clerk and William E. Muret, City Attorney. Other staff members present were Gus Collins, Director of Utilities; Gary Mangus, Assistant to the City Manager; Patrick Steward, Director of Public Improvements; and Bryan Root, Power Plant Operator I.

Deputy City Clerk Anderson called roll.

Commissioner Thompson moved that the minutes of the February 4, 2019 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 1909 – An Ordinance – Amending Chapter 54, Article V, Section 54-128 of the Winfield City Code by the striking of current Section 54-128 and adopting a new Section 54-128. City Attorney Muret explains to the Commission that this Ordinance defines options and establishes a penalty for interfering with City personnel when they are working on a property. Upon motion by Commissioner Jarvis, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 1909 was adopted and numbered Ordinance No. 4103.

Bill No. 1910 – An Ordinance – Amending the Code of Ordinances of the City of Winfield, Kansas by the repeal of Chapter 34, Sec. 34-78 (q), charges for collection of solid waste, and the adoption in lieu thereof, a new Sec. 34-78 (q). Director of Public Improvements Steward explains that this Ordinance amends the refuse rates equivalent to an eight percent increase July 1, 2019, an eight percent increase January 1, 2020, and an eight percent increase July 1, 2020, for a total of twenty-four percent (24%) over the next eighteen (18) months. Upon motion by Commissioner Thompson, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1910 was adopted and numbered Ordinance No. 4104.

Bill No. 1911 – A Resolution – Authorizing and directing the City Manager of the City of Winfield, Kansas to execute a fairgrounds special event agreement between the City of Winfield and the Cowley County Fair Association. Assistant to the City Manager Mangus explains that the Agreement sets the dates for the next five (5) years, and allows for an additional five year automatic rollover. The Fair Association also asked the paragraph regarding demo derbies and figure eight races be amended from ‘Memorial Day to the start of the Cowley County Fair’ to ‘Memorial Day through Labor Day Weekend’. There was also updated verbiage per the City’s Risk Management Consultant. Upon motion by Commissioner Jarvis, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 1911 was adopted and numbered Resolution No. 0919.

Bill No. 1912 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Highland Park Addition, City of Winfield, Cowley County, Kansas. (Harrison) Director of Utilities Collins explains that this easement will allow the City to reroute electric service, and eliminate a service line that is currently crossing three different properties. Upon motion by Commissioner Thompson, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 1912 was adopted and numbered Resolution No. 1019.

Bill No. 1913 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Highland Park Addition, City of Winfield, Cowley County, Kansas. (Mildfelt) Director of Utilities Collins explains that this easement will allow the City to reroute electric service, and eliminate a service line that is currently crossing three different properties. Upon motion by Commissioner Jarvis, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 1913 was adopted and numbered Resolution No. 1119.

OTHER BUSINESS

- Consider an agreement with Professional Engineering Consultants for civil engineering services for Phase II of the Public Safety Facility (FD Bays.) Director of Public Improvements Steward explains that this agreement is for design services, which includes necessary work for closing Fuller, as well as civil and drainage design, and construction administration. This contract will be with Professional Engineering Consultants for an amount of \$31,000. Commissioner Thompson moved to approve the agreement with Professional Engineering Consultants for civil engineering services. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.
- Consider a contract renewal for gas transmission with Enable. Director of Utilities Collins explains this will renew a contract with Enable for the transmission of gas to serve the two Electric Generation plants. Commissioner Jarvis moved to approve the gas transmission contract with Enable. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.
- Consider an agreement renewal for gas transportation and storage with Enable. Director of Utilities Collins explains this will renew a contract with Enable for the transportation and storage of gas to the City of Winfield. Terms are the same as the previous contract, except that we have asked for an automatic renewal of contract, with a termination option of 180 day notice. Commissioner Thompson moved to approve the contract for transportation and storage with Enable. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.
- Consider approval of the 2019 substation technical support program with Southwest Electric Company. Director of Utilities Collins explains this program is a form of preventive maintenance on our five electric substations and both generation plants, in a three-year rotation. Collins explains that staff recommends the lowest bid of the three quotes received, Southwest Electric Company. Commissioner Jarvis moved to approve the bid with Southwest Electric Company in the amount of \$24,960.00 for the 2019 substation technical support program. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.
- Interim City Manager Peters confirmed to the Commission that the Volunteer Dinner is scheduled for April 18, 2019.

ADJOURNMENT

Upon motion by Commissioner Thompson, seconded by Commissioner Jarvis, all Commissioners voting aye, the meeting adjourned at 5:47 p.m.

Signed and sealed this 1st day of March 2019.

Signed and approved this 4th day of March 2019.

Carina Anderson, Deputy City Clerk

Ronald E. Hutto, Mayor