

CITY COMMISSION MEETING MINUTES
Winfield, Kansas
May 4, 2020

The Board of City Commissioners met in regular session, Monday, May 04, 2020 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Phillip R. Jarvis presiding. Mayor Phillip R. Jarvis, and Commissioners Gregory N. Thompson and Ronald E. Hutto and William E. Muret, City Attorney were present by "Go to Meeting". Also in attendance were Taggart Wall, City Manager; and Brenda Peters, City Clerk. Other staff members present were Gary Mangus, Assistant to the City Manager; and Patrick Steward, Director of Public Improvements.

City Clerk Peters called roll. All Commissioners present.

Commissioner Thompson moved that the minutes of the April 20, 2020 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

PUBLIC HEARING

-Consider Condemnation Proceedings for 520 E 10th Ave. Mayor Jarvis opened a public hearing to consider condemnation for 520 E 10th Ave. Simon Miers, 903 W Maple St Wichita, KS 67213-5509, owner, asked the Commission for a 30-day extension. He has not received the evaluation from the City Inspector. Director of Public Improvements Steward explained to the Commission that there are back taxes on the property as well as other expenses owed. Mr. Miers stated the back taxes would be paid within 30 days, and he would have a plan in place by then.

Mayor Jarvis closed the public hearing.

BUSINESS FROM THE FLOOR

NEW BUSINESS

Bill No. 2031 – A Resolution – Setting forth findings that the structure located on a tract of land legally described as follows: Lot 12 and the East Half (E1/2) of Lot 11, Block 209 Fullers Edition, to the City of Winfield, Cowley County, Kansas. Commonly known as 520 E. 10th Ave. Recorded in Book 0857 Page 0848, in the Office of the Register of Deeds of Cowley County, Kansas. is unsafe and/or dangerous and ordering said structures to be repaired or removed in ninety (90) days. Director of Public Improvements Steward explained to the Commission that this Resolution establishes a time period that a written plan must be submitted regarding the property. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2031 was adopted and numbered Resolution No. 2820.

Bill No. 2032 – A Resolution – Authorizing and granting a Conditional Use Permit to New Century Property Management, owner and Chris Tyler, agent, at 705 E. 9th Ave., Winfield, Kansas, to allow the construction of a two-family dwelling in a "R-1" Low Density Residential Zoned District. Director of Public Improvements Steward explained to the Commission that this Resolution considers granting a conditional use permit to New Century Property Management, owner and Chris Tyler, agent, for 705

E. 9th Ave to construct a two-family dwelling in a “R-1” Low Density Residential Zoned District. The Planning Commission held a public hearing and did recommend approval of the conditional use permit. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2032 was adopted and numbered Resolution No. 2920.

OTHER BUSINESS

-Consider certain CDBG Walnut River water line project approvals. City Manager Wall explains that there are three items for consideration under Other Business regarding the CDBG Waterline Replacement Project at the Fairgrounds.

1. Request for Funds-1st Draw on the project, vendor payments and City reimbursement. Commissioner Hutto moved that the Commission authorize Request for Payment No. 1 for Grant No 19-IT-002 totaling \$119,468.44. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

2. Policy for handling a Fair Housing/Civil Rights complaint(s) with our city. This has been our process but had not been formalized by policy. Required for the grant. Commissioner Thompson moved that the Commission adopt the procedures as presented within this Fair Housing/Civil Rights Policy. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

3. Contractor Classification Checklists identifies the characteristics that will exist between the City and vendors selected for goods and services provided within the grant. Commissioner Hutto moved that the Commission authorize the Mayor to execute as 1st Reviewer the Contractor Classification Checklists for Ditch Diggers, Salina, Professional Engineering Consultants, Wichita, and Northwest Kansas Planning and Development Commission, Hill City, Kansas Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

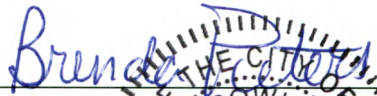
-Consider Transmission Project Materials Procurement Letter with GridLiance, LLC. City Wall explains to the Commission that this letter between the City of Winfield and GridLiance, LLC, discusses the procurement of materials to build the transmission asset. Approval of this action would allow the City to reimburse GridLiance for the materials. Commissioner Thompson moved that the Commission authorize the letter to GridLiance be signed. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

ADJOURNMENT


Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, the meeting adjourned at 5:59 p.m.

Signed and sealed this 15th day of May 2020.

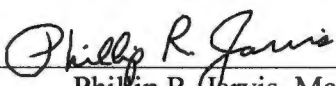
Signed and approved this 18th day of May 2020.



Brenda Peters, City Clerk



The seal is circular with a double-line border. The outer ring contains the text "SEAL OF WINFIELD COUNTY KANSAS". The inner circle contains the word "SEAL" at the top and "COUNTY KANSAS" at the bottom.



Phillip R. Jarvis, Mayor