

CITY COMMISSION MEETING MINUTES
Winfield, Kansas
June 19, 2017

The Board of City Commissioners met in regular session, Monday, June 19, 2017 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Brenda K. Butters presiding. Commissioners Ronald E. Hutto and Gregory N. Thompson were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Gus Collins, Director of Gas & Wastewater Utilities; Patrick Steward, Director of Community Development; Russ Tomevi, Director of Public Works/Engineering; Vincent Warren, Interim Fire Chief and Chad Mayberry, Fire Lieutenant.

City Clerk Peters called Roll.

Commissioner Thompson moved that the minutes of the June 5, 2017 meeting be approved. Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

PROCLAMATION

Mayor Brenda K. Butters presented a proclamation to City Manager Willmoth, and Assistant to the City Manager Mangus proclaiming June 19, 2017 as 100th Anniversary of City Management in Kansas Day.

Mayor Brenda K. Butters presented a proclamation to William E. Muret, President of the Winfield Lions Club and other members, proclaiming the month of June as Lion's Club International Centennial Recognition Month.

BUSINESS FROM THE FLOOR

Hal McCoy, Wichita, Kansas, appeared to speak about his new company and its relationship with Western Industries located in Strother Field.

NEW BUSINESS

Bill No. 1740 – An Ordinance – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute an agreement by and between the Cities of Winfield and Arkansas City, Kansas, and the Rural Fire District No. 6, Cowley County, Kansas, for certain fire protection services. Assistant to the City Manager Mangus explains that this resolution extends fire protection service to outlying areas. Mangus explains that this agreement is for a three-year term with the same terms and conditions as the previous agreement. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 1740 was adopted and numbered Ordinance No. 4058.

Bill No. 1741 – A Resolution – Authorizing and directing the Mayor of the City of Winfield, Kansas to execute an agreement between the City of Winfield, Kansas and Bliss Development, LLC, Mark McKenna, Managing Member, for providing the construction of certain improvements for Stonebrook Subdivision, a residential development. Community Development Director Steward explains that this resolution considers an agreement between Bliss Development, LLC and the City

of Winfield for the future development of Stonebrook Subdivision to be located at 19th Avenue and Bliss Street on property currently owned by the City of Winfield. A proposal was received from Bliss Development, LLC to provide construction of duplexes and multi-family housing. Steward explains that this agreement outlines the parameters of moving forward for the sale and platting of the property. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1741 was adopted and numbered Resolution No. 3617.

Bill No. 1742 – A Resolution – Authorizing the Mayor and the City Clerk of the City of Winfield, Kansas to execute an agreement between USD 465, Winfield, Kansas and the City of Winfield for the sale of real estate. Community Development Director Steward explains that this resolution considers an agreement for the transfer of property and real estate currently owned by USD #465 to the City of Winfield. The property is the west half of the former Winfield Intermediate School . Steward explains that this agreements sets forth the parameters for the transfer of the property, but does not specify a date of the transfer. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 1742 was adopted and numbered Resolution No. 3717.

Bill No. 1743 – A Resolution – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across the real estate in a portion of the Northwest Quarter of Section 34, Township 32 South, Range 5 East of 6th P.M., in the City of Winfield, Cowley County, Kansas. Director of Public Works/Engineering Tomevi explains that this resolution is for an easement to be assigned by the property owner, Larry Reed, through a property located approximately 4 miles east of 360 Highway and would allow the City to provide electric service to the property. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1743 was adopted and numbered Resolution No. 3817.

Bill No. 1744 – A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a contract for Project Nos. 11-DI 908 & 17-TI 829 for street and drainage improvements between the City of Winfield, Kansas and APAC-Kansas, Inc., Shears Division Wichita, Kansas. Director of Public Works/Engineering Tomevi explains that this is a resolution that would authorize the Commission to authorize a contract to APAC-Kansas for street projects including improvements on 5th Avenue off of Main Street; and for the intersection of 8th Avenue and College Street. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 1744 was adopted and numbered Resolution No. 3917.

Bill No. 1745 – A Resolution – Authorizing the Mayor and Clerk of the City of Winfield, Kansas to execute a Purchase Agreement with Pierce Manufacturing Inc., a Wisconsin Corporation for a Fire Apparatus and any associated equipment pursuant to specifications. Fire Lieutenant Chad Mayberry explains that this resolution is for the approval of a purchase agreement with Pierce Manufacturing, Inc. for a new Fire Apparatus and associated equipment, which will replace a truck purchased in 1999. The contract purchase price is \$750,000. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1745 was adopted and numbered Resolution No. 4017.

Bill No. 1746 – A Resolution – Authorizing and directing the Mayor of the City of Winfield, Kansas to execute an easement between the City of Winfield, Kansas and Zayo Group, for providing right-of-way for the installation, construction, maintenance, repair and removal of a fiber optic utility line. Community Development Director Steward explains that this resolution considers granting an easement to Zayo Corporation for right-of-way for a fiber optic line to go through the Winfield Fairgrounds. Steward explains that this follows the action of the Commission in 2016 which approved a Franchise Agreement with Zayo. It was also noted that there was a clerical error in the preamble of the resolution. Staff recommends approval of the resolution with the amendment of correcting the clerical error. Commissioner Hutto made a motion to accept Bill No. 1746 with the amendment of the clerical error correction. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, Bill No. 1746 was adopted and numbered Resolution No. 4117.

OTHER BUSINESS

-Consider Board Appointments - City Clerk Peters presented a list of board appointments for the Commission's consideration.

Commissioner Thompson made a motion to accept the board appointments as follows:

BOARD OF ZONING APPEALS

Willie Tuttle
David Brazil

BUILDING TRADES BOARD

Cheri Hulse
James Finney
Brian Mayfield
Gaylan McCoy

CITY PLANNING COMMISSION

David Brazil
Jeanie Campbell
Robert Gottlob

COWLEY COUNTY HUMANE SOCIETY

Jeremy Willmoth

KMGA BOARD OF DIRECTORS (For August 1, 2017)

Gus Collins

LIBRARY BOARD

Julie Wilke

PARK BOARD

Marilyn Albright
Larry Schuster

SENIOR CITIZEN'S ADVISORY COMMITTEE

Jim Buterbaugh

Linda Chase
Sara Glantz
Dean Kennedy
Robert Ward
Ramona Wethington

WINFIELD HOUSING AUTHORITY
Sarah Hallinan

WILLIAM NEWTON HOSPITAL BOARD
Steve McSpadden

Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

-Consider Joint Use Pole Agreement with Zayo - Director of Gas & Wastewater Collins explains that this agreement would allow Zayo Group to use City owned utility poles for their fiber project. Collins also states that staff recommends approval of the agreement subject to receipt of the agreement from the Zayo Group. Commissioner Hutto moved to authorize the City Manager to execute a Joint Use Pole Agreement with Zayo Group subject to receipt of the agreement from Zayo Group. Motion was seconded by Commissioner Thompson. With all Commissioners voting aye, motion carried.

There was discussion of the area of Black Creek Park at the end of Wheat Road, and the possibility of putting a safety barrier on the east side of the park.

ADJOURNMENT

Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, the meeting adjourned at 6:08 p.m.

Signed and sealed this 30th day of June 2017.

Signed and approved this 3rd day of July 2017.

Brenda Peters, City Clerk

Brenda K. Butters, Mayor